

# Cammeray Public School P&C Association

## 19th November 2008: AGM

Attendance: P&C 2008 Executive - Evan Predavec, Geraldine Mack; Ian Davies Lisa Hulme-Jones; Nadine Foley  
Members of the school community – see attached.

### 1. Apologies

Bruce Tollach; Ingmar Taylor

### 2. Acceptance of minutes

The minutes of the previous meeting were circulated.

- Mover: Evan Predavec
- Seconder: Nadine Foley
- Accepted by the meeting.

### 3. President's Report

- There is now approximately a 60% family contribution rate and total funds raised are \$112,000.
- The inaugural Spring Fair was a great success. Evan extended thanks to Sharon Youdie for her fantastic efforts, and all agreed that this would be a great event for 2009.
- The planned camping night has over 140 people registered and will go ahead pending the weather.
- A family BBQ is planned for Term 1 2009 to kick off the school year.
- The P&C will drive for more active participation by class parents in 2009.
- The P&C will continue to fund the Uniform Shop in 2009 and make contributions towards the band.
- Evan thanked the P&C Executive for their involvement in 2008.

### 4. Treasurer's Report

There were funds of \$69.5k as at November 2007, closing at \$87.7k on 31 October 2008. Of this \$70k will be rolled over into 2009, as there are forward expenses of \$16k for the Uniform Shop. The Building fund opened 1 November 2007 at \$29.1k and closed 31 October 2008 at \$24.1k. Forward expenses of \$10k for waterproofing have been allocated for 2009 out of the Building Fund.

### 5. Election of New P&C Executive

President: Evan Predavec

Vice President / Fundraising / Secretary: Nadine Foley

Treasurer: Ian Davies

Non-Executive:

Geraldine Mack; Bruce Tollach; Ingmar Taylor; Donna McNatty; Ben Escudes

All elections were accepted by the meeting.

Nadine Foley (Secretary) to be added as a signatory to the bank account and Lisa Hulme-Jones removed, after standing down from the P&C Executive due to added personal commitments in 2009. Ian Davies to assist with co-ordination.

## **6. School Funding Requests for 2009: 138k**

- Classroom teaching supplements: \$48k
  - STLA: 1 day per week in addition to 0.5 days allocated by DET.
  - GATS: 2 days per week in addition to 1 day allocated by DET.
  - Modeling and mentoring for new staff: 1 day.
- Library Renovation: \$30k
  - Shelving in hall and room and reading area (\$15k)
  - Injection of non-fiction resources (\$15k)
- Technology: \$60k
  - Funding for approximately another x10 smart boards as funds become available
- Oval: TBA
  - Plans in progress and funding estimates to be provided during course of 2009

## **7. Disbursement of 'Excess' 2008 Funds**

50% of the Classroom Teaching Supplementation fees will be paid from \$40k rollover funds from 2008 (i.e. \$24k). Another \$16k will be spent on smart boards (approx x3 – the school has x12 smart boards so far). This will give a balance from the 2008 funds of \$30k to act as a buffer.

## **8. School Council Update**

Nigel Fortescue gave an update on School Council activities. The 2008 group of parent, teacher and community representatives addressed macro (policy and planning) issues such as refining the process to identify and track those children suitable for GATS and STLA programs; a welfare policy identifying a values foundation to address discipline and bullying.

The Planning role of the school council is to consider infrastructure, strategic issues, NAT plan results, financial aspects, and lobby to government. The Master Plan developed in conjunction with Sydney University will have its final release in the first half of 2009 and will include costing.

## **9. Principal's Update**

- Staffing for 2009 is well underway. There will be x2 new staff and another x2 permanent positions created for current part time positions. This will take the part time positions from 7/8 to 5/6 in 2009.
- Student enrolment is expected to be 690 in 2009. If the number exceeds x700 the school is allocated another deputy principal position – this resource can be used full time in the classroom too. So far the class numbers are as follows:

- K: 6 (approx x20 per class)
  - Yr1: 5
  - Yr2: 5
  - Yr3: 3
  - Yr4: 3
  - Yr5: 2.5/3 (approx 30 per class)
  - Yr6:2.5 (approx 30 per class)
- No promises but the new toilet block under Block D “looks promising”.

**10. Other Business**

None

Meeting closed 9pm.

**Next Meeting:** February 2009

## 2009 FUNDRAISING

1. The Voluntary Contribution will be the only fundraising approach taken by the P&C. Additional events and sales may be organised but will have other primary objectives, eg. Making the opportunity for families to socialise.
2. We will only be fundraising for specific, tangible items requested by the school, eg. Smartboards.
3. The suggested contribution will be \$200 for the first child and \$100 for subsequent children. It will be made clear, however, that not all families will be in a position to contribute at this level and that all contributions are gratefully received.
4. All communication will be personally addressed to parents. In order to maintain privacy, our preference is to communicate by e-mail. Where this is not possible, sealed letters will be distributed to the oldest child in each family.
5. Class Parents will be asked to provide e-mail addresses for each class. At no stage will Class Parents have access to confidential contribution information. Neither will they be expected to personally chase families who have not contributed.

*[Note: do we need to provide a standard class parent form for obtaining contact info at the start of the year which details the use of the information? A box could be included for agreement to receiving fundraising comms via e-mail.]*

6. The process will be initiated in week 4 of Term 1. The first communication will outline fundraising history, approach and goals. More specifically, it will detail how the school plans to spend the funds raised and will ask for contributions to be made by the end of Term 1.
7. Confirmation of receipt will be sent via e-mail unless otherwise requested.
8. Follow up letters will be sent to everyone during week 1 of Term 2. Those families who have made a contribution will receive a thank you letter detailing fundraising progress. Families who have not yet made a contribution will receive an update of fundraising progress and a further request.
9. Teachers will be asked to give an overview of P&C fundraising during the parent information night and 'sell' the need for smartboards. A smartboard demonstration should be included in the first P&C meeting.

*[Note: we will need to provide the information and organise the demo.]*

## Questions

1. What is happening with Year 6 fundraising for 2009?
2. Can we process split payments, eg. April and August?
3. Can the database deal with communication via e-mail?
4. Are there any laws restricting use of e-mail?