

Cammeray Public School P&C Association

22nd October 2008

Attendance: P&C 2007 Executive - Evan Predavec, Lisa Hulme-Jones, Nadine Foley; Ian Davies
Members of the school community – see attached.

1. Apologies

Geraldine Mack; Janice Scott; Jenny Riseborough

2. Acceptance of minutes

The minutes of the previous meeting were circulated.

- Mover: Evan Predavec
- Secunder: Nadine Foley
- Accepted by the meeting.

3. Fundraising

- There is now a 58% family contribution rate and total funds raised are \$108,994.
- Evan confirmed that the building fund cannot be used for smart board purchases as they are not a permanent fixture. However, monies that the school had allocated to building related expenditure (plumbing \$10000 and soundproofing \$5000), will essentially be swapped to allow for an additional 3 smart boards to be purchased.
- Ian Davies to check whether decking can be financed from the building fund.
- Nadine Foley tabled a document outlining 2009 fundraising. In addition, the following applies:
 - Yr 6 fundraising will continue as it fosters team work and bonding with the students;
 - Split payments can be processed, although are not preferred;
 - A draft list for items required in 2009 will be discussed in November meeting;
- Ben Escuders recommended that the \$50k government funding/grant is to be spent on solar panels alone, as rainwater tanks will be part of a new grant process in 2009. Any balance from the solar panel funding is therefore to be spent on solar tints, insulation, etc.

4. Parking and Road Safety

- An application has been made to Council for the double white line on Palmer Street to be extended up to the zebra crossing. This is to stop those parents who are doing U-turns dangerously close to the zebra crossing.

5. Social Events

- Sharon Youdie tabled a document outlining the events for the Spring Picnic on October 26th.
- The P&C were requested to fund \$1600 (versus previously approved \$750). This will cater for x2 jumping castles and mini-golf.
 - Mover: Sharon Youdie
 - Secunder: Evan Predavec
 - Accepted by the meeting.
- Evan Predavec highlighted progress made on organisation for the Father-Child camping night to be held on 29th November in the school grounds. Applications are now open and 19 families are already on the list.

6. Sports Audit

- Christine Taylor went through a list of required sporting items required in 2009 as identified by the school body. The total is \$3200 and will be funded by the P&C less whatever funding the school is able to get from the Premier's Sporting Challenge.
 - Mover: Christine Taylor
 - Seconder: Evan Predavec
- Accepted by the meeting.

7. Treasurers Report

There were funds of \$96k in the General Fund at start September 2008. By end September there was \$79k, due to \$15k allocated to the school and the balance to the Uniform shop. Uniform stocks will be rolled over into 2009 for payment. A decision will be taken at the November meeting as to what will be kept and what to be rolled over.

8. Principal's Report

- Kindie Orientation days are going well. There are expected to be 120 Kindie children in 2009, with a total for the school of 680-690.
- The school did a video conference with Middle Harbour where they discussed the role of a 'scientist'. Future video conferences will include video link ups to NASA and the Barrier Reef.
- Staffing for 2009 is in the final stages.
- Christy Geddes (KG) is to run the library in 2009.

Meeting closed 9pm.

Next Meeting: AGM on 19th November at 7.30pm

2009 FUNDRAISING

1. The Voluntary Contribution will be the only fundraising approach taken by the P&C. Additional events and sales may be organised but will have other primary objectives, eg. Making the opportunity for families to socialise.
2. We will only be fundraising for specific, tangible items requested by the school, eg. Smartboards.
3. The suggested contribution will be \$200 for the first child and \$100 for subsequent children. It will be made clear, however, that not all families will be in a position to contribute at this level and that all contributions are gratefully received.
4. All communication will be personally addressed to parents. In order to maintain privacy, our preference is to communicate by e-mail. Where this is not possible, sealed letters will be distributed to the oldest child in each family.
5. Class Parents will be asked to provide e-mail addresses for each class. At no stage will Class Parents have access to confidential contribution information. Neither will they be expected to personally chase families who have not contributed.

[Note: do we need to provide a standard class parent form for obtaining contact info at the start of the year which details the use of the information? A box could be included for agreement to receiving fundraising comms via e-mail.]

6. The process will be initiated in week 4 of Term 1. The first communication will outline fundraising history, approach and goals. More specifically, it will detail how the school plans to spend the funds raised and will ask for contributions to be made by the end of Term 1.
7. Confirmation of receipt will be sent via e-mail unless otherwise requested.
8. Follow up letters will be sent to everyone during week 1 of Term 2. Those families who have made a contribution will receive a thank you letter detailing fundraising progress. Families who have not yet made a contribution will receive an update of fundraising progress and a further request.
9. Teachers will be asked to give an overview of P&C fundraising during the parent information night and 'sell' the need for smartboards. A smartboard demonstration should be included in the first P&C meeting.

[Note: we will need to provide the information and organise the demo.]

Questions

1. What is happening with Year 6 fundraising for 2009?
2. Can we process split payments, eg. April and August?
3. Can the database deal with communication via e-mail?
4. Are there any laws restricting use of e-mail?